

# Mass-Trans Innovation Japan 2017

November 29 (Wed) – December 1 (Fri), 2017 at MAKUHARI MESSE

## BOOTH APPLICATION FORM

We hereby apply for participation in the above exhibition as follows.

Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Country: \_\_\_\_\_

URL http:// \_\_\_\_\_

Phone. \_\_\_\_\_

Fax. \_\_\_\_\_

Mr.  Ms.

Person in Charge \_\_\_\_\_

E-mail \_\_\_\_\_

Title/Dept. \_\_\_\_\_

Number of Booth Unit(s) and Exhibition Fee	Type	Unit Price	Booth unit(s)	Participation Fee
*Please be advised that a consumption tax rate as of Nov 29, 2017 will be applied to the specified price.	<b>Between 1 and 3 booth(s)</b>	<b>¥350,000</b>		¥
	<input type="checkbox"/> <b>We request Corner booth (additional fee: ¥40,000)</b>			
	<b>4 or more booths</b>	<b>¥320,000</b>		¥

### Payment

Upon request of an application form, an invoice will be issued. Payment must be made in Japanese Yen to the designated bank account by wire transfer by the deadline indicated in the invoice. Personal checks are NOT acceptable. Bank fees associated with the bank transfer must be paid by the exhibitor.

### Invitation cards (Please indicate the number of invitations you need for your mailing.)

We need ( \_\_\_\_\_ ) invitation cards.

### Booth Arrangement (Applicant for over 4 booths is requested to tick the appropriate box below.)

- Row type  Island booth, triple (only for 12, 15, or 18 booths)  
 Block(double) type (only for even-numbered booths)  Face-to-face (arranged on both sides of aisle)  
 Island booth, double (only for over 10 booths, even-numbered) (only for 10,12, 14 or 16 booths)

### Products & services to be exhibited. (Please tick all that apply.)

- Traffic/railway systems, lateral technology  Civil engineering/infrastructure technology and facilities  
 Electric power/transportation/railway operation management  Train cars and interiors  Passenger services

#### 【Traffic/railway systems, lateral technology】

- Transportation planning  
 City planning  
 Smart city  
 ITS, ICT  
 High-speed railways  
 Cargo transportation, logistics, freight trains, IT  
 Urban transportation (subways, monorails, AGT, LRT, BRT, etc.)  
 Disaster prevention/safety management technology  
 Comfort  
 Interoperability  
 Energy saving technology  
 Consulting  
 Simulation technology  
 Universal design

#### 【Civil engineering/infrastructure technology and facilities】

- Track structure (PC sleepers, fasteners)  
 Railroad tracks (rails, railroad structure, railroad switches, wiring, interlocking devices)  
 Bridges  
 Tunnels (excavation technology, methods)  
 Railroad track maintenance technology (railroad track maintenance machines, equipment)  
 Construction technology  
 Track inspection (track status monitoring technology, track inspection trains)  
 Civil engineering structure (structure, earth retaining, embankment)

- Disaster prevention measures (earthquakes, rainfall, wind and snow, weather forecasting)  
 Stations (station structure, station construction, design)  
 Platforms (structure, platform fence)  
 Overpasses  
 Rolling stock bases, train car plants

#### 【Electric power/transportation/railway operation management】

- Electric power facilities  
 Transformation facilities, receptive substations  
 Power supply systems  
 Overhead wiring structure, overhead wiring inspection  
 Train group control  
 Transportation planning  
 Railway operation management systems  
 Communication/signal technology (CBTC, ATACS, wireless, electronic blocking)  
 Level crossing system  
 Train protection technology (ATC, ATS, ATO, TASC)

#### 【Train cars and interiors】

- Train body structure (materials, body structure, power distribution, design, painting, cleaning)  
 Running gears (bogies, piping, lubricants, driving gears, coupling devices, shock absorbing devices)  
 Doors, windows, hoods (door engines, structure, glass materials)  
 In-vehicle information transmission (TIMS, ATI, Ethernet, cables, connectors, displays)  
 Propulsion (control devices, auxiliary power units, semiconductor)

- Diesel engines, transmissions, bi-mode  
 Storage batteries, capacitors  
 Brakes (air supply, discs, materials, brake blocks, regenerative brakes)  
 Accommodations (floors, baggage racks, interior design, materials, in-vehicle lighting, non-combustible raw materials)  
 Seats (structure, materials, design)  
 In-vehicle facilities (toilets, washrooms, universal design, smoking measures, air conditioning)  
 Railway vehicle tests (various measuring devices, test devices, various inspection trains)  
 Cabs, crew quarters  
 Safety measures  
 Maintenance technology  
 Comfort (riding comfort, in-vehicle environment, noise, vibration)

#### 【Passenger services】

- Stations (facilities for passengers, ticket checking and collecting machines, lighting, ticket vending machine)  
 Station buildings, stores, building structure/methods  
 Universal design, barrier free design  
 Automatic guidance, signs, media/advertisement, food services  
 Reservation systems  
 ICT  
 Disaster prevention and safety measures  
 Total / Video security, guards

### We acknowledge all points of the overleaf conditions of application.

Date \_\_\_\_\_

Signature \_\_\_\_\_

Please make a copy for your own file.

### Mass-Trans Innovation Japan 2017

Organizer, Secretariat (Show Management Office)

CNT Inc. 4F, 1-24-3, Kandasuda-cho, Chiyoda-ku, Tokyo 101-0041, Japan

Phone: 81-3-5297-8855 Fax: 81-3-5294-0909 E-mail: info2017en@mtij.jp

## Exhibition Rules

### (1) Exhibition application

Companies wishing to participate in the exhibition should fill out the necessary items in the exhibition application form, and send the form to the organizer, CNT Inc. (by mail, fax or e-mail)

(2) Cutoff date for making an application to participate in the exhibition  
May 31 (Wed), 2017

### (3) Method of paying the exhibition fee

An invoice will be sent based on the information provided on the exhibition application form. Please remit the amount indicated on the invoice to the specified account no later than the specified date. Please note that if you fail to make payment within the specified period, your application to participate in the exhibition may be canceled.

### (4) Cancellation of application for participation

Once you have made an application to participate in the exhibition, you are not allowed to cancel or change, in whole or in part, the number of booths or the area concerning which you have made an application, as a general rule. However, if the sponsor judges that it is unavoidably necessary, cancellation will be allowed subject to the payment of the following cancellation fee.

Period during which you indicate your intention in writing to request permission to cancel

Until May 31, 2017	60% of the exhibition fee
Between June 1 and July 31, 2017	80% of the exhibition fee
Between August 1 and September 30, 2017	90% of the exhibition fee
October 1, 2017 and thereafter	Entire exhibition fee

### (5) Costs included in the exhibition fee

- \* Basic booths (rear and side walls/Octanorm used)
- \* Site use fee during regular hours
- \* Construction and maintenance costs for common facilities
- \* Visitor promotion costs
- \* Invitation cards for users
- \* Costs related to visitor services (Preparation of site information, etc.)
- \* Cost of running the site office, safety management, and security

### (6) Costs not included in the exhibition fee

- \* Costs incurred by exhibitors for decorating their booths and the costs of bringing in and running their booths
- \* Facilities for obtaining electricity, gas, water, and other services (primary line construction costs, secondary construction costs, and usage costs)
- \* Cost of temporarily installing communication circuits for temporary telephones and so on, and communication fees
- \* Insurance covering the exhibitor's own exhibits and also injury to persons
- \* Compensation for damage or loss of site facilities, fixtures or other companies' exhibits
- \* Costs incurred for disposal of remaining materials and garbage, such as discarded decoration materials
- \* Other costs which are considered not to be included in the normal exhibition fees

### (7) Booth layout

The sponsor will determine the layout of booths after taking into account (1) the sequence of application, (2) the number of booths, (3) the products to be exhibited, (4) whether or not demonstrations are to be performed, and so on, and will announce the results at the exhibitors' explanatory meeting.

### (8) Prohibition against subleasing, buying or selling, transferring, or exchanging the exhibition area

An exhibitor or exhibition applicant who wishes to sublease, buy or sell, transfer, or exchange part or all of the exhibition area shall first obtain permission from the sponsor.

### (9) Constant presence in booth

During the period of the exhibition, an exhibitor or its agent shall wear the exhibitor's badge specified by the sponsor and remain in the booth in order to look after visitors and manage the exhibits.

### (10) Compensation

If an exhibitor or its agent causes damage to other booths, facilities used for running the exhibition, or facilities at the exhibition site, or bodily injury to persons, the exhibitor shall be responsible for making compensation for said damage or injury.

### (11) Insurance

It is recommended that the exhibitor take out liability insurance for necessary items for the period from when items used in the exhibit are transported to the venue until they are removed.

### (12) Postponement or cancellation of the exhibition

If it is judged difficult to hold the exhibition due to a natural or man-made disaster, or a force majeure, the sponsor may make a decision to postpone or cancel the exhibition. If the exhibition is canceled, the sponsor will return to exhibitors the exhibition fees minus necessary costs. The sponsor will not bear responsibility for any other costs or losses incurred.

### (13) Bringing in, taking out, and removing exhibits

Details of the timing for bringing in exhibits and other items to the exhibition site, the timing for the work of setting up the exhibits, and so on will be provided during the exhibitors' explanatory meeting. While the exhibition is being held, you cannot bring in, take out, remove, or move any exhibits without obtaining permission from the sponsor. Exhibitors are responsible for maintaining and cleaning the exhibits and the insides of the booths.

Exhibits and other items that are not removed by the end of the specified removal period will be removed by the sponsor, and the attendant costs and any risk incurred shall be borne by the exhibitor.

### (14) Use of microphone and volume restriction

The volume level emitted inside a booth during a product description using a microphone, the volume level from audiovisual equipment, and the volume emitted by the product itself must be no more than 75 decibels, in consideration of the adjacent booths (measured 2 meters from the front of the booth and at a height of 1 meter). Also, it is forbidden to hold live music sessions.

### (15) Running of the exhibition and exemptions

To ensure that the exhibition proceeds smoothly, the sponsor may enact and revise various regulations and so on. Also, items not included in these exhibition guidelines may be newly determined and various additions and changes made.

Exhibitors who infringe the exhibition guidelines, the exhibition rules, or provisions in the exhibitor's manual, for example, may be prohibited from exhibiting their products. In such cases, the exhibition fees will not be refunded nor will any other payments that have already been made.

The sponsor will conclude a contract with a security company covering the entire period from preparations, including bringing in materials and equipment, to the removal of these items, in order to manage the site, but will not bear responsibility for damage, loss, or theft of the exhibits.

### (16) Approval of the exhibition guidelines and exhibition rules

All exhibitors and their agents shall be deemed to have approved these exhibition guidelines and the various rules stipulated by the sponsor.

### (17) Schedule up to the exhibition

#### ① Submission of exhibition application form

Companies wishing to exhibit products are requested to read through these guidelines carefully and submit an exhibition application form as soon as possible.

② An invoice for the exhibition fee will be sent after an exhibition application form is received (After April 2017). Please pay the amount indicated in the invoice no later than the specified date. Please note that promissory notes will not be accepted as payment.

#### ③ Holding an explanatory meeting for exhibitors

A manual concerning the preparations for and the running of the exhibition and also various application forms will be handed out to exhibitors, and an explanation will be provided concerning the work of bringing in materials and equipment, carrying out decoration work, running the exhibition, and also taking out materials and equipment. The explanatory meeting for exhibitors is scheduled to be held in August 2017.

④ Bringing in of materials and equipment, period during which the exhibition is to be held, and taking out of materials and equipment

Sponsor's basic work, and decoration work and bringing in of equipment by exhibitors November 27 (Mon.), 28 (Tue.), 2017
Period of the exhibition: November 29 (Wed.) – December 1 (Fri.), 2017    10:00 – 17:00
Taking out of materials and equipment: December 1 (Fri.), 2017    17:00 – 22:00

Organizer, Secretariat (Show Management Office)

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